

**Application Guidelines
for the 2019 (October) Academic Year**



**International Program in Public Economics
(Master/Doctor)**

**International Program in Financial and Business Economics
(Master/Doctor)**

**International Program in Management and Accounting
(Master/Doctor)**



**Graduate School of Economics
Kyushu University**

Eligibility

Applicants for the doctoral programs must satisfy one of the following conditions:

- (1) Those who have completed (or are scheduled to complete by the date of enrollment) a master's degree or an equivalent degree.
- (2) Those who are at least 24 years of age by the date of enrollment and determined by the Graduate School of Economics of Kyushu University to have an academic ability equivalent to or higher than a master's degree*.

Applicants for the master's programs must satisfy one of the following conditions:

- (3) Those who have completed (or are scheduled to complete by the date of enrollment) 16 years of school curriculum and have graduated (or are scheduled to graduate by the date of enrollment) with a bachelor's degree or an equivalent degree from a university.
- (4) Those who have completed (or are scheduled to complete by the date of enrollment) 15 years of school curriculum outside Japan and have graduated (or are scheduled to graduate by the date of enrollment) with a bachelor's degree or an equivalent degree from a foreign university.
- (5) Those who are determined by the Graduate School of Economics of Kyushu University to have an academic ability equivalent to or higher than a university graduate*.

* Applicants who wish to apply in accordance with qualification (2) or (5) are required to send "Application Form," "Certificate of (Scheduled) Graduation," "Academic Transcript," and other reference documents useful for evaluation by March 15, 2019 to:

Student Affairs Section 2 Faculty of Economics, Kyushu University 744, Motooka, Nishi-ku, Fukuoka 819-0395 Japan jbbkkyomu2ec@jimu.kyushu-u.ac.jp
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The results of evaluation will be notified to the applicants by March 29, 2019.

Language Requirement

- (1) Lectures and seminars will be conducted in English and therefore, students are expected to have a good command of English.
- (2) Concerning the Japanese language, it is preferable to study it in some measure to get used to the life in Japan smoothly.

Application Documents

Item	Contents and Form	Doctoral Programs	Master's Programs
Application Form (includes Statement of Interest)	Download the "Application Form" from http://www.econ.kyushu-u.ac.jp/english/pa_index/pa_index2/pa_15/ . Affix your signature and one ID photo: front view, no hats, taken in the last three months, 4 cm (H) x 3 cm (W).	●	●
(Draft of) Master's Thesis	A copy is acceptable. Other writing samples can be included.	●	
Summary of Master's Thesis	Approximately 1,000 English words	●	
Certificate of (Scheduled) Graduation	Certificate officially issued by the final school attended	●	●
Academic Transcript	Certificate officially issued by the final school attended	●	●
Document Attesting to English Language Proficiency (for non-natives)	The conditions for exemption are noted below. TOEFL (iBT, PBT), TOEIC, IELTS or CAMBRIDGE: Either score card or relevant document. A photocopy is acceptable. Scores obtained within 2 years from the date of the application are valid.	●	●
GRE Results or GMAT Results	Recommended but not mandatory. A photocopy is acceptable. Scores obtained within 5 years from the date of the application are valid.		○
Proof of Application Fee Payment	After making a payment at https://e-shiharai.net/english , save the "Results."	●	●
Two Letters of Recommendation	Download our form of the "Letter of Recommendation" from http://www.econ.kyushu-u.ac.jp/english/pa_index/pa_index2/pa_15/ . The form includes the guideline for the recommenders. At least one recommender must be an instructor of the university where the applicant graduated or will graduate.	●	●

(Note) The following applicants are exempt from submitting English attestation document.

1. Applicants who have nationalities of countries where English is used as the primary language.
2. Applicants who can instead submit a certificate (such as official letter, transcript showing instruction language, etc.) proving that they have completed (or are scheduled to complete by the date of enrollment) a degree at an

institution where the language of instruction is English in a country where English is the primary language.

Submitting Your Application

(1) Applicants can choose the means to submit application documents from the following two alternatives.

A) **Email Submission** (recommended):

① Send email to:

igp admission@econ.kyushu-u.ac.jp

from the email address included in your “Application Form” by the end of the application period A), attaching originals/copies of all application documents except for two letters of recommendation, and save the auto-reply mail from the address above to certify your submission. If you did not receive the auto-reply mail, contact to jbkkyomu2ec@jimu.kyushu-u.ac.jp

② Hand in the originals of the copied certification items after your enrollment.

B) **Postal Mail Submission:**

① Send originals of all application documents except for two letters of recommendation by registered mail or similar means of mail service to:

Student Affairs Section 2
Faculty of Economics, Kyushu University
744, Motooka, Nishi-ku, Fukuoka 819-0395 Japan

by the end of the application period B).

② After you have sent your application documents, notify your application by email to:

igp admission@econ.kyushu-u.ac.jp

from the email address included in your “Application Form,” and save the auto-reply mail from the address above. If you did not receive the auto-reply mail, contact to jbkkyomu2ec@jimu.kyushu-u.ac.jp.

- (2) Do not use nicknames or abbreviations when writing your name on the application documents. You must write your name as it appears in your official family register (or on your alien registration certificate for foreign students).
- (3) No changes to application documents will be accepted after submission. Neither documents nor application fees will be returned.

Application Fee

The application fee is 30,000 yen. You can make a payment with your credit card by accessing the following site with your computer: <https://e-shiharai.net/english>. After making a payment, save the “Results” as a document for your application.

Screening Schedule

(1) Application Period

For the 2019 Fall enrollment,

A) **April 1, 2019 – April 12, 2019** (for **Email Submission**)

B) **April 1, 2019 – April 8, 2019** (for **Postal Mail Submission**) The postmark must be no later than April 8, 2019.

(2) Interview

Some applicants will be required to take an oral examination (interview). Details of the interview will be sent to each applicant by email. For overseas applicants, the interview will be conducted with a voice communication service on the web.

(3) Result Notification:

The result will be notified to the applicants by post by the end of May, 2019.

Entrance Procedures and Tuition

All entering students must complete the following procedures by mail or other methods by the following deadline.

Failure to do so will be considered as a withdrawal from the program:

(1) Entrance procedures must be completed by August 16, 2019.

(2) Amount to be paid, by the applicant, at the time of entrance procedures

A) Entrance fee ¥282,000

B) Tuition of the First Semester ¥ 267,900 (¥535,800 for the full year)

Note: The entrance fee and the tuition amount are the figures for 2018 and are subject to change.

Student Visa Procedures

Regarding visa requirements, Kyushu University will be happy to assist the applicants throughout the process.

Applicants, however, will need to initiate the visa application in a timely manner by their own initiative and costs.

Key Addresses & Information

(1) Address

Student Affairs Section 2, Faculty of Economics, Kyushu University
744, Motooka, Nishi-ku, Fukuoka 819-0395 Japan
Email: jbkkyomu2ec@jimu.kyushu-u.ac.jp

(2) Web Sites

http://www.econ.kyushu-u.ac.jp/english/pa_index/pa_index2/

(International Graduate Programs)

<http://www.econ.kyushu-u.ac.jp/english/index/>(School of Economics)

<http://www.kyushu-u.ac.jp/english/index.php> (Kyushu University)