

**International Graduate Programs
Graduate School of Economics
Kyushu University**

LETTER OF RECOMMENDATION

INFORMATION ON THE APPLICANT	
Name of the Applicant:	
Family Name	Given Name

Thank you for your cooperation in providing a recommendation for the above applicant. Please fill out this letter sheet and follow the guidelines in the last page.

INFORMATION ON THE RECOMMENDER			
Name of the Recommender:			
Position:	Institution:		
Address:			
Email:		Phone:	

RELATIONSHIP TO THE APPLICANT
What is your relationship to the applicant and how long have you known him/her?

RECOMMENDATION STATEMENT

We are grateful for any relevant information regarding the applicant, but would particularly appreciate the recommender's opinion on the applicant's ability to carry out advanced studies and, for the applicant to the Doctoral program, his/her ability to conduct independent research by him/herself.

ASSESSMENT

Please rate the applicant in terms of the following qualities in comparison with other students you have known or others of similar age or position to the applicant.

	Exceptional: Upper 2%	Excellent: Upper 10%, but not upper 2%	Very good: Upper 25%, but not upper 10%	Good: Upper half, but not upper 25%	No basis for judgment
Academic performance					
Intellectual potential					
Motivation					
Maturity					
Flexibility					
Capacity to work with others					

Signature

Date

GUIDELINE

1. At least one recommender must be an instructor of the university where the applicant graduated or will graduate.
2. (Recommended) Please send the scanned copy of this letter with your signature directly by email to:
igp admission@econ.kyushu-u.ac.jp
with a subject including “recommendation” and save the auto-reply mail from the above address as the certification. If you did not receive the auto-reply mail, please contact to jbkkyomu2ec@jimu.kyushu-u.ac.jp
3. Or, please send this letter by registered mail or similar means of mail service to:

Student Affairs Section 2 Faculty of Economics, Kyushu University 744, Motooka, Nishi-ku, Fukuoka 819-0395 Japan
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and notify it by email to:

igp admission@econ.kyushu-u.ac.jp

4. Information in this letter will be kept confidential.

Thank you for your cooperation.