**International Graduate Programs**

**Graduate School of Economics**

**Kyushu University**

**LETTER OF RECOMMENDATION**

|  |
| --- |
| **INFORMATION ON THE APPLICANT** |
| Name of the Applicant: |
| Family Name | Given Name |
|  |  |

Thank you for your cooperation in providing a recommendation for the above applicant. Please fill out this letter sheet and follow the guidelines in the last page.

|  |
| --- |
| **INFORMATION ON THE RECOMMENDER** |
| Name of the Recommender: |
|  |
| Position: | Institution: |
|  |  |
| Address: |
|  |
| Email: |  | Phone: |  |

|  |
| --- |
| **RELATIONSHIP TO THE APPLICANT** |
| What is your relationship to the applicant and how long have you known him/her? |
|  |

|  |
| --- |
| **RECOMMENDATION STATEMENT** |
| We are grateful for any relevant information regarding the applicant, but would particularly appreciate the recommender’s opinion on the applicant’s ability to carry out advanced studies and, for the applicant to the Doctoral program, his/her ability to conduct independent research by him/herself.  |
|  |

|  |
| --- |
| **ASSESMENT** |
| Please rate the applicant in terms of the following qualities in comparison with other students you have known or others of similar age or position to the applicant. |
|  | **Exceptional: Upper 2%** | **Excellent: Upper 10%, but not upper 2%** | **Very good: Upper 25%, but not upper 10%** | **Good: Upper half, but not upper 25%** | **No basis for judgment** |
| **Academic performance**  |  |  |  |  |  |
| **Intellectual potential** |  |  |  |  |  |
| **Motivation** |  |  |  |  |  |
| **Maturity**  |  |  |  |  |  |
| **Flexibility** |  |  |  |  |  |
| **Capacity to work with others** |  |  |  |  |  |

|  |  |
| --- | --- |
| **Signature** | **Date** |

|  |
| --- |
| **GUIDELINE** |
| 1. At least one recommender must be an instructor of the university where the applicant graduated or will graduate.
2. (Recommended) Please send the scanned copy of this letter with your signature directly by email to:

igpadmission@econ.kyushu-u.ac.jpwith a subject including “recommendation” and save the auto-reply mail from the above address as the certification. If you did not receive the auto-reply mail, please contact to jbkkyomu2ec@jimu.kyushu-u.ac.jp1. Or, please send this letter by registered mail or similar means of mail service to:

|  |
| --- |
| Student Affairs OfficeFaculty of Economics, Kyushu University744, Motooka, Nishi-ku, Fukuoka 819-0395 Japan |

and notify it by email to:igpadmission@econ.kyushu-u.ac.jp1. Information in this letter will be kept confidential.

Thank you for your cooperation. |