

HANDBOOK

for
International Students
Enrolled in the Academic Year
2020

Graduate School of Economics

Department of Economic Engineering
Department of Economic Systems

Kyushu University

Chronological Table

School of Economics and Graduate School of Economics

September 1924	Establishment of the School of Economics, which was originally part of the School of Law and Letters, by Imperial Ordinances No. 224 and No. 225. At the time of its establishment, the faculty offered five economics chairs and one finance chair (6 chairs in total). Administration of the School of Law and Letters was initially conducted within the School of Agriculture.
March 1925	Completion of the main building of the School of Law and Letters.
April 1925	First entrance ceremony at the School of Law and Letters was held. (29 members of the inaugural class of the Department of Economics graduated in 1928.)
October 1927	Addition of two economics chairs for a total of eight economics chairs. (The School of Law and Letters offered 44 chairs.)
April 1949	Abolition of the School of Law and Letters and establishment of the School of Law (16 chairs), the School of Economics (8 chairs), and the School of Letters (20 chairs) by Ministry of Education Ministerial Order No. 10. Addition of the Business Management Chair for a total of nine chairs in the School of Economics (student quota of 180).
May 1952	Addition of the Accounting Chair.
April 1953	Establishment of the Graduate Courses of Economics in compliance with Cabinet Order No. 51, which decreed the names of graduate courses and degree programs offered by graduate schools of national universities. Student quotas for the Department of Economics were 25 in the Master's program and 13 in the Doctoral Program.
July 1955	Addition of an International Economic Theory Chair.
March 1962	Completion of a new building of the School of Law and the School of Economics.
April 1962	Addition of the Cost Accounting Chair.
February 1964	Ministerial Order No. 3 concerning departments and degree courses and also courses and academic subjects offered by national universities was promulgated. In line with the enforcement of the order in April, 1963, the School of Economics was reorganized to consist of chairs in the Principles of Economics, History of Economic Thought, Monetary Theory and Financial Theory, Public Finance, Statistics, Economic History, Agrarian Policy, International Economic Theory, Industrial and Social Policy, Business Administration, Accounting, and Cost Accounting.
March 1965	Establishment of the Department of Business Management and courses offered by the School of Economics were reorganized as follows: Department of Economics (9 chairs, student quota of 160) Principles of Economics, History of Economic Thought, Monetary Theory and Financial Theory, Public Finance, Statistics, Economic History, Agrarian Policy, International Economic Theory, Industrial and Social Policy Department of Business Management (6 chairs, student quota of 60) Business Management, Accounting, and Cost Accounting. After that, the following chairs were added Labor Management Theory (April 1966),

	Financial Management Theory (April 1967), Management Accounting Theory (April 1968)
June 1967	Addition of The Japanese Economic History Chair for a total of ten chairs in the Department of Economics.
April 1969	Establishment of the Master's program in Business Management in the Graduate School of Economics (student quota of 31).
April 1971	Establishment of the Doctoral Program in Business Management in the Graduate School of Economics (student quota of 16).
April 1977	Establishment of the Department of Economic Engineering. The School of Economics was reorganized into the following departments and chairs Department of Economics (9 chairs, student quota of 100) Economic Principles, History of Economic Thought, Monetary and Financial Theory, Public Finance, Statistics, Economic History, Economic History of Japan, Agrarian Policy, International Economic Theory Department of Business Management (6 chairs, student quota of 60) Business Management, Financial Management Theory, Labor Management Theory, Accounting, Cost Accounting, Management Accounting Theory Department of Economic Engineering (4 large chairs , student quota of 80) Industrial Plan. After that Economic Mathematics (April 1978), Econometrics (April 1978) and Management Engineering (April 1978) were added.
March 1980	Completion of the main building of the School of Economics.
April 1981	Establishment of the Master's program in the Department of Economic Engineering in the Graduate School of Economics (student quota of 40).
April 1983	Establishment of the Doctoral Program in the Department of Economic Engineering in the Graduate School of Economics (student quota of 20).
April 1984	Reorganization of the Accounting, Cost Accounting, and Management Accounting Theory chairs in the Department of Business Management into Corporate Accounting Chair (Large Chair).
April 1985	Reorganization of Statistics, Agrarian Policy, and International Economic Theory Chairs in the Department of Economics into Policy Analysis Chair (Large Chair).
April 1986	Reorganization of the Economic Principles, History of Economic Thought, Monetary and Financial Theory, and Public Finance Chairs in the Department of Economics into Economic Theory Chair (Large Chair).
May 1987	Reorganization of the Economic History and Economic History of Japan Chairs in the Department of Economics into Economic History Chair (Large Chair).
April 1988	Reorganization of the Business Management, Financial Management Theory, and Labor Management Theory Chairs in the Department of Business Management into Corporate Management Chair (Large Chair).
April 1990	Student quota of 100 in the Department of Economic Engineering.
April 1992	Student quota of 80 in the Department of Business Management.
March 1993	Admittance of third-year undergraduate students by special selection to the Master's Programs in the Graduate School of Economics (the first student

	admitted in April 1993).
March 1994	Implementation of a transfer examination to the third-year in the School of Economics (first 15 students transferred in April 1994). Admittance of working adults by special selection to the Master's Program in the Graduate School of Economics (first two adult students admitted in April 1994).
April 1994	Elimination of the College of General Education. Establishment of a four-year unified curriculum upon elimination of the College of General Education. Establishment of the Research Center for Higher Education and the Graduate School of Social and Cultural Studies in the Ropponmatsu Campus.
	Three instructors from the Faculty of Economics participate in course instruction in the Graduate School of Social and Cultural Studies.
April 1995	Student quota of 90 in the Department of Economic Engineering. Student quota of 10 for third-year undergraduate students transferring to the Department of Economics.
April 1996	Student quota of 10 for third-year undergraduate students transferring to the Department of Economic Engineering.
April 1997	Student quota of 100 in the Department of Economics.
April 1998	Student quota of 70 in the Department of Business Management.
April 2000	Reorganization of the Graduate School of Economics, comprising of the Department of Economic Engineering, Department of Industrial and Business Systems, and Department of International Economy and Business. Master's Program: Student quota of 53 Doctoral Program: Student quota of 27 Reorganization of the School of Economics Department of Economy and Business (Contemporary Economic Systems Course: 90 students) Department of Economy and Business (International Business Course: 80 students) Department of Economic Engineering (Economic Engineering Course: 90 students)
April 2003	The Departments of Industrial and Business Systems and International Economy and Business merged to establish the Department of Economic Systems. The Departments of Economic Systems Master's Program: Student quota of 27 Doctoral Program: Student quota of 14 The Departments of Economic Engineering Master's Program: Student quota of 20 Doctoral Program: Student quota of 10 The Department of Business and Technology Management (newly established) Professional Degree Program: Student quota of 45 Reorganization of the School of Economics

	<p>Department of Economy and Business (Contemporary Economic Systems Course): 80 students</p> <p>Department of Economy and Business (Intern Business Course): 70 students</p> <p>Department of Economic Engineering (Economic Engineering Course): 90 students</p>
April 2006	<p>Abolition of the courses in the School of Economics.</p> <p>Department of Economy and Business: Student quota of 150</p> <p>Department of Economic Engineering: Student quota of 90</p>
October 2010	<p>Establishment of International Master's and Doctoral Programs in Economics within the Department of Economic Engineering.</p>
October 2017	<p>Establishment of Global Business Science Program in Economics within the Department of Economic Engineering.</p>
October 2018	<p>Establishment of International Program in Management and Accounting within the Department of Economic Systems</p> <p>Course name change:</p> <p>from: International Master's and Doctoral Programs in Economics to : International Program in Public Economics</p> <p>from: Global Business Science Program in Economics to : International Program in Financial and Business Economics</p>

List of Faculty Members

(Department of Economic Engineering and Department of Economic Systems)

Department	Program	Name	Position	Research Interests	E-mail
Economic Engineering	PE	MIURA, Isao	Prof.	Microeconomics	miura@econ
				Applied Microeconomics	
	PE	FUJITA, Toshiyuki	Prof.	Economic Modeling	tfujita@econ
	PE	IKESHITA, Kenichiro	Assoc. Prof.	Macroeconomics	ikeshita@econ
	PE / FBE	YAMAZAKI, Daisuke	Lecturer	Econometrics	yamazaki@econ
	PE / FBE	TAKIMOTO, Taro	Prof.	Macroeconometric Analysis	takimoto@econ
	PE / FBE	MURAO, Tetsushi	Assoc. Prof.	Modern Economics	murao@econ
				Modern Economic Thought	
	PE	MIYAZAKI, Takeshi	Prof.	Public Finance	tmiyazak@econ
		MIWA, Kotaro	Assoc. Prof.	Modern Finance	
	PE / FBE	MUROGA, Kiho	Lecturer	Labor Economics	kiho.muroga@econ
	PE	URAKAWA, Kunio	Prof.	Welfare Policy	urakawa@econ
	FBE	YEH, Tsung-ming	Prof.	Business Economics	yeh@econ
	FBE	UCHIDA, Konari	Prof.	Managerial Finance	kuchida@econ
	PE / FBE	HORI, Nobuaki	Assoc. Prof.	Industrial Organization	hori@econ
		MIYAZAWA, Kensuke	Assoc. Prof.	Comparative Economic Policies	miyazawa@econ
	PE / FBE	ISOGAI, Akinori	Prof.	Comparative Analysis of Economic Institutions	isogai@econ
	PE	KOMURO, Rie	Assoc. Prof.	Mathematics for Economics	rie.komuro@econ
	PE	OHNISHI, Toshio	Prof.	Mathematical Statistics	ohnishi@econ
	PE	KITAHARA, Tomonori	Assoc. Prof.	Mathematical Programming	tomonori.kitahara@econ
Economic Systems		MATSUMOTO, Koichi	Prof.	Stochastic Model Analysis	k-matsu@econ
				Information Management	
	PE	FURUKAWA, Tetsuya	Prof.	Information Analysis	furukawa@econ
				Economic Statistics	
		KAGAWA, Shigemi	Prof.	Statistical and Quantitative Analysis	kagawa@econ
		YATSUKI, Shin-ichi	Prof.	Fiscal System	yatsuki@econ
		MAEDA, Shinichiro	Assoc. Prof.	Financial System	maeda@econ
		IWATA, Kenji	Prof.	International Monetary Economics	iwata@econ
				Capital Market System	
		SHIMIZU, Kazushi	Prof.	World Economy	shimizu@econ
				International Economic Policy	
		ISHIDA, Osamu	Prof.	International Trade and Investment	ishida@econ
		SHINOZAKI, Akihiko	Prof.	Information Economy	shino@econ
		A.J. CHAPMAN	Assoc. Prof.	Energy Economics	chapman@i2cner
		MIZUNO, Atsuko	Assoc. Prof.	Development Economics	amizuno@econ
		FUKAGAWA, Hiroshi	Prof.	International Agricultural Policy	fukagawa@econ
		FUJII, Hidemichi	Assoc. Prof.	Japanese Economy	hidemichifujii@econ
				Industrial Policy	
				Industrial Technology	
		YOKURA, Yutaka	Assoc. Prof.	Industrial Location	yokura@econ
		HORII, Nobuhiro	Assoc. Prof.	Industrial Structure	horii@econ
		WASHZAKI, Shuntaro	Assoc. Prof.	Japanese Economic History	shuntaro@econ
		KITAZAWA, Mitsuru	Assoc. Prof.	History of Industrial Society	kitazawa@econ
		FUJII, Yoshio	Prof.	European Economic History	fujii@econ
				Market History	
	MA	OTSUBO, Minoru	Prof.	Business Policy	otsubo@econ
	MA	NAKAMOTO, Ryuichi	Assoc. Prof.	Business Administration	ryunakamoto@econ
	MA	KISHINO, Saki	Lecturer	Human Resource Management	sakishino@econ
	MA	MARUTA, Okihiko	Prof.	Management Accounting	maruta@econ
	MA	OISHI, Keiichi	Prof.	Corporate Accounting	oishik@econ
	MA	SHIOSAKI, Tomomi	Assoc. Prof.	Financial Accounting	shiosaki@econ
				Cost Accounting	
	MA	OZU, Chikako	Assoc. Prof.	International Accounting	ozu@econ
	MA	UCHIDA, Daisuke	Lecturer	Japanese Management	uchida@econ

※Following '_@econ', please add '.kyushu-u.ac.jp'

I. The Objectives and Requirements of Postgraduate Programs

1. Category of Postgraduate Programs

- The Graduate School of Economics postgraduate program off two-year master's programs followed by three-year doctoral programs. (Kyushu University Graduate School General Rules, Article 2, Paragraphs 4 and 6)
- In the master's programs, students receive instruction in basic and highly specialized fields of knowledge as well as guidance in research for the master thesis under the direction of the academic supervisors.

2. Objectives of Postgraduate Program

- Master's programs aim to give students a broad learning experience that thoroughly covers every aspect of the field of economics and develop the research capability required to conduct research in the major field of study, as well as the advanced capabilities needed for careers in professions requiring highly specialized knowledge.
- Doctoral programs aim to prepare students for careers as independent researchers working in the major field of study or provide them with a wealth of basic knowledge and the advanced research capabilities required for careers in other highly specialized professions.

3. Requirements of Credits Earning and Completion in Postgraduate Program

(An excerpt from Kyushu University Graduate School of Economics Regulations)

(Classes, etc.)

Article 6: Education in the Graduate School of Economics shall consist of instruction in subjects and guidance in preparing a thesis or a dissertation (hereinafter referred to as "Research Guidance").

(Credits Acquisition)

Article 10: Students in the Master's program of the Department of Economic Engineering (excluding the International Program) are required to take 8 credits of instruction related to the master's thesis as a compulsory subject and a minimum of 22 credits of subjects chosen from Elective Subjects offered by their department, Major Postgraduate Subjects, and Research Workshop Subjects, including at least 6 credits of Elective Subjects in their department.

2. Students in the Master's program of International Programs in Public Economics are required to obtain 30 credits or more that meet the requirements stipulated in Table 4 attached.

3. Students in the Master's program of International Program in Financial and Business Economics are required to obtain 30 credits or more that meet the requirements stipulated in Table 5 attached.

4. Students in the Master's program of the Department of Economic Systems (excluding the International Program) are required to take 8 credits of Master's thesis guidance and 2 credits of Methodology of Economic Studies as compulsory subjects, and a minimum of 20 credits of subjects chosen from Elective Subjects, Major Postgraduate Subjects, and Research Workshop Subjects.

5. Students in the Master's program of International Program in Management and Accounting are required to obtain 30 credits or more that meet the requirements stipulated in Table 6 attached.

6. Students in doctoral programs (excluding the International Program) are required to take 4 credits of doctoral dissertation guidance as a compulsory subject and a minimum of 4 credits of subjects chosen from Basic Postgraduate Subjects, Major Postgraduate Subjects, and Research Workshop (not including subjects taken in the master's program).

7. Students in the doctoral program of International Programs in Public Economics are required to obtain 8 credits or more that meet the requirements stipulated in Table 4 attached.
8. Students in the doctoral program of International Program in Financial and Business Economics are required to obtain 8 credits or more that meet the requirements stipulated in Table 5 attached.
9. Students in the doctoral program of International Program in Management and Accounting are required to obtain 8 credits or more that meet the requirements stipulated in Table 6 attached.

(Subjects of Other Departments)

Article 12: When deemed it to be beneficial from an educational standpoint at the Graduate School of Economics, a student may take designated subjects and credits offered by other departments or courses of the Graduate School of Economics, KIKAN Education for Graduate Schools, or other graduate schools or schools of Kyushu University.

2. Credits taken as prescribed by Paragraph 1 above may be applied to the credits required for completion of postgraduate programs as prescribed by Articles 19, 20, and 21.

(Subjects of Other Graduate Schools)

Article 13: When deemed beneficial from an educational standpoint, the credits taken by a student in subjects of other graduate schools may be considered as credits earned in subjects taken in the Graduate School of Economics, Kyushu University.

2. When deemed beneficial from an educational standpoint and based on consultations with other graduate schools, a student may receive the required Research Guidance from another graduate school. However, in regard to students in master's programs who receive such approval, the Research Guidance period shall not exceed one year.

(Subjects Taken in Overseas Graduate Schools during Leave of Absence)

Article 14: When deemed beneficial from an educational standpoint, the credits taken by a student in subjects of a graduate school overseas during leave of absence from the Graduate School of Economics may be considered as credits earned in subjects taken in the Graduate School of Economics.

(Number of Outside Credits Acknowledged as Credits Acquired in the Graduate School of Economics)

Article 15: The number of outside credits acquired as credits acquired in the Graduate School of Economics shall not exceed a total of 10 credits, as prescribed by Articles 13 and 14 above and Article 18, Paragraph 3.

(Acknowledgement of Previously Acquired Credits before Entrance)

Article 16: When deemed beneficial from an educational standpoint, credits taken by a student in subjects of another graduate school (including credits earned by non-matriculated students, as prescribed by Article 15 of the Standards for Graduate School Establishment) prior to admission to the Graduate School of Economics may be considered as credits earned in subjects taken in the Graduate School of Economics after the student is admitted to the Graduate School of Economics.

2. Credits taken as prescribed by Paragraph 1 above that are acknowledged as credits earned in the Graduate School of Economics shall not exceed a total of 10 credits.

(Completion of Curricula in Longer Term)

Article 17: When a student in the Graduate School of Economics has reported his/her wish to complete the curricula for completion of the program over a certain period of time exceeding the original standard duration of study in a planned manner, under the provisions of Article 26 of General Rules, his/her planned completion of the curricula may be approved as specified by the

Dean of the Graduate School of Economics following deliberation at the Faculty Council of the Graduate School of Economics.

(Study Abroad)

Article 18: Students in the Graduate School of Economics wishing to study abroad must receive permission to do so by a written request to the Dean of the Graduate School of Economics.

2. After receiving permission to study abroad as prescribed by Paragraph 1 above, the period of study abroad may be included in the period of enrollment in the Graduate School of Economics that is required for completion of the postgraduate program, as prescribed by Articles 19 and 20.
3. The provisions of Article 13 shall apply mutatis mutandis to students in the Graduate School of Economics who study abroad. In such cases, the phrase "other graduate schools" in Article 13 shall be read as "overseas graduate schools".

(Master's Program Completion Requirements)

Article 19: Completion requirements for the Master's Program in the Graduate School of Economics shall be to study at the Master's Program for two years or longer, acquire 30 credits or more, and pass the review of the master's thesis and the final examination after receiving required research guidance as specified by these regulations. However, when the President of Kyushu University deems it to be permissible, the period of enrollment may be modified to a minimum of one year for students with outstanding achievements.

(Doctoral Program Completion Requirements)

Article 20: To complete the Doctoral Program in the Graduate School of Economics, students shall be required to be enrolled in the postgraduate program for a minimum of five years (in the case of students enrolled for a minimum of two years in the Master's Program who completed the master's program, the two-year period is included in the five years), earn a minimum of 38 credits, and pass the review of the doctoral dissertation and the final examination after receiving required research guidance as prescribed by these Regulations. However, when the President of Kyushu University deems it permissible, the period of enrollment for the doctoral program may be modified to a minimum of three years (in the case of students enrolled for a minimum of two years in the master's program who completed the Master's Program, the two-year period is included in the three years) for students with excellent performance in research.

2. In regard to requirements for completion of the doctoral program by students who complete a master's program in a standard program period of more than one year but less than two years as prescribed by Article 3, Paragraph 3 of the Standards for Establishment of Graduate Schools (Ministry of Education Ministerial Order No. 28, 1974), and students who complete a master's program who are enrolled in a graduate school for the period prescribed by the proviso in Article 19 above, the phrase "five years (in the case of students enrolled for a minimum of two years in a master's program who completed the master's program, the two-year period is included in the five years) " in Paragraph 1 above shall be read as "a period of three years in addition to the period enrolled in the master's program", and the phrase "three years (in the case of students enrolled for a minimum of two years in a master's program who completed the master's program, the two-year period is included in the three years) " shall be read as "three years (including the period enrolled in the master's program) ", and applied as provisions of Paragraph 1 above.

3. Notwithstanding the provisions of Paragraphs 1 and 2 above, in regard to requirements for completion of doctoral programs by students who enroll in a doctoral program who are eligible for admission to graduate school because they are deemed to have academic ability equivalent to or surpassing a master's degree or a professional degree and students who have completed a professional degree program, such students shall be required to be enrolled in the Doctoral Program for a minimum of three years (or two years in the case of persons who have completed a postgraduate law school), as prescribed by Article 70.2 of Ordinance for Enforcement of the School Education Act (Ministry of Education Ministerial Order No. 11, 1947), earn a minimum of 8 credits, and pass the review of the doctoral dissertation and the final examination after receiving required research guidance as prescribed by these Regulations. However, when the President of Kyushu University deems it permissible, the period of enrollment for the Doctoral Program may be modified to a minimum of one year (in the case of students who completed a professional degree program with a standard program term of more than one year and less than two years, the number of years after the period of the professional degree program is subtracted from the three-year period) for students with excellent performance in research.

(Submission of the Master's Thesis)

Article 22: In order to submit a master's thesis, a student shall be enrolled in a master's program for one and a half years or longer, acquire 20 credits or more in required subjects, and receive required research guidance. However, when the Dean of the Graduate School of Economics deems it to be permissible following deliberation at the Faculty Council of the Graduate School of Economics, the period of enrollment required for submission of the master's thesis may be modified to less than one and a half years for students with outstanding achievements.

(Review of the Master's Thesis)

Article 23: The Dean of the Graduate School of Economics shall refer master's theses received to the Faculty Council of the Graduate School of Economics for review.

2. Reviews prescribed by Paragraph 1 above shall be completed within two months from the date of receipt of theses.
3. The Faculty Council of the Graduate School of Economics shall select thesis review committee members (hereinafter referred to as the "Review Committee") to review master's theses submitted to the council for review by the provision of Paragraph 1, and the committee shall review master's theses and conduct final examinations.
4. The master's thesis shall be central to the final examination and the final examination shall include oral and written questions concerning subjects related to a student's master's thesis.
5. Upon completion of the master's theses reviews and final examinations, the Review Committee shall report a summary of the results of the reviews and final examinations to the Faculty Council of the Graduate School of Economics.
6. The Faculty Council of the Graduate School of Economics shall review whether to confer master's degrees based on the results reported as prescribed by Paragraph 5 above.

(Submission of the Dissertation)

Article 24: In order to submit a dissertation, a student shall be enrolled in the doctoral program for two years or longer, acquire 4 credits or more in required subjects, receive required research guidance, and be approved as a doctoral degree candidate following deliberation at the Faculty Council of the Graduate School of Economics.

2. Notwithstanding the provision of Paragraph 1 above, students who are enrolled in the doctorate program for less than two years but whom the Faculty Council of the Graduate School of Economics deems to have an excellent performance in research may be directed to submit the dissertation.
3. The dissertation submission deadline and others are determined by the Dean of the Graduate School of Economics following deliberation at the Faculty Council of the Graduate School of Economics.
4. Examination Guidelines for Master's Thesis, The Graduate School of Economics, Kyushu University

[Examination Procedure]

A master's thesis must be examined by examiners consisting of a single main supervisor and one or more sub supervisor(s) of a candidate. Each examiner is asked to individually score the thesis out of 100 points. The examiners consult together based on the scores.

[Assessment Criteria]

1. Significance of the Research Subject (Theme)
Are the research question(s) set for the thesis described clearly and recognized to be academically and socially significant?
2. Understanding of Previous Studies
In exploring the research subject, does the candidate appropriately introduce, precisely interpret and accurately evaluate previous studies related to the subject? And does the candidate appropriately mention the previous studies in developing an argument?
3. Adequacy of the Research Methods
Are the research methods including theories, empirical analyses, experiment, simulation, surveys, and collection of materials or historical materials, which are adopted to explore the research subject, adequate?
4. Adequacy and Significance of Methodology of Argumentation and Conclusion
Does the thesis empirically and logically develop the point of the argument from setting research questions to conclusion? In addition, do the point of the argument and conclusions drawn have original contributions to scholarly knowledge and highly usable contributions to societies in the subject field?
5. Thesis Structure and Format
Are technical terms and expressions used appropriately? Does the thesis conform to the formatting requirements for theses? Does the candidate precisely quote or cite literature and others, and clearly identify sources of materials or historical materials used to create figures, tables, and others?

[Overall Evaluation Standards]

The examiners provide an overall judgment of 'passed' if they recognize that the thesis reaches the required level for a master degree in Economics according to all criteria mentioned above from Item 1 to 5.

5. The Guidelines for the Final Examination of the Master Thesis, The Graduate School of Economics, Kyushu University

[Time Schedule]

- For students scheduled to complete the program in the First Semester (the Second Quarter):
A period from the appointment of the master thesis examiners at the Faculty Council of the Graduate School of Economics in July until the deadline for submission of the thesis evaluation report (the middle of August).
- For students scheduled to complete the program in the Second Semester (the Fourth Quarter):
A period from the appointment of the master thesis examiners at the Faculty Council of the Graduate School of Economics in January until the deadline for submission of the thesis evaluation report (the middle of February).

[Procedures]

The master thesis examiners contact a student who submitted his/her master thesis being examined, and the final examination shall be held for about 30 minutes for each student during the period mentioned above.

Students of the School or Graduate School of Economics, Kyushu University, and others may attend the final examination meeting.

The master thesis examiners provide an overall judgment of the 'Final Examination' of the student being examined by 'Pass or Fail', and fill the result in the column of 'Final Examination' in the master thesis evaluation report of the chief examiner.

[Review by the Faculty Council]

When the Faculty Council of the Graduate School of Economics 'reviews whether to confer a degree or not' based on the report on 'the Results of the screening and the final examination', the Council may 'confer a degree' only when all ratings of 'the thesis screening' are A, B or C, (For a student being completed earlier than the prescribed period of study, all examiners' ratings should be A), and at the same time, the evaluation of 'the Final Examination' is 'Pass'.

6. Examination Guidelines for Doctoral Dissertation, The Graduate School of Economics, Kyushu University

[Examination Procedure]

A doctoral dissertation must be examined through consultation by examiners consisting of a single main supervisor and two or more sub supervisors of a candidate.

[Assessment Criteria]

1. Significance of the Research Subject (Theme)

Are the research question(s) set for the dissertation clearly described based on accumulated scholarly knowledge in the subject field, and recognized to be academically and socially significant?

2. Understanding of Previous Studies

In exploring the research subject, does the candidate appropriately introduce, precisely interpret and accurately evaluate previous studies related to the subject? And does the candidate appropriately mention the previous studies in developing an argument?

3. Adequacy of the Research Methods

Does the candidate appropriately and effectively use the research methods including theories, empirical analyses, experiment, simulation, surveys, and collection of materials or historical materials, which are adopted to explore the research subject?

4. Adequacy and Significance of Methodology of Argumentation and Conclusion

Does the dissertation clearly describe and empirically and logically develop the point of the argument from setting research questions to conclusion? In addition, do the point of the argument and conclusions drawn have original and innovative contributions to scholarly knowledge and highly usable contributions to societies in the subject field?

5. Dissertation Structure and Format

Are technical terms and expressions used appropriately? Does the dissertation conform to the formatting requirements for dissertations? Does the candidate precisely quote or cite literature and others, and clearly identify sources of materials or historical materials used to create figures, tables, and others?

[Overall Evaluation Standards]

The examiners provide an overall judgment of 'passed' if they recognize that the dissertation reaches the required level for Ph. D. in Economics according to all criteria mentioned above from Item 1 to 5.

7. Timetable

Period	1	2	3	4	5
Start	8:40	10:30	13:00	14:50	16:40
Finish	10:10	12:00	14:30	16:20	18:10

Information on cancelled classes can be viewed online.

URL: <http://www.econ.kyushu-u.ac.jp/english/>

8. KIKAN Education Subjects for Graduate Schools

The Graduate School of Economics handles KIKAN Education Subjects for Graduate Schools as follows.

- (1) Students in master's programs may apply a maximum of 4 credits of KIKAN Education Subjects for Graduate Schools to the credit requirements for completion of the master's program.
- (2) Students in doctoral programs may not apply KIKAN Education Subjects for Graduate Schools to the credit requirements for completion of the doctoral program.
- (3) Students wishing to apply credits in KIKAN Education Subjects for Graduate Schools to the credit requirements for completion of a master's program must enroll for such subjects according to prescribed procedure, receive the "Application for Credits Acknowledgement of KIKAN Education Subjects for Graduate Schools" at Student Affairs Office, Student Affairs Division, Administrative Office (Humanities, Social and Cultural Studies, Human-Environment Studies, Law, Economics and Languages and Cultures) (E-C-108), and submit the form after receiving the approval of the academic supervisor and his/her signature on the form.

9. Registration and Accreditation of Credits of Major Subjects Offered by the School of Economics

- (1) A student in the Department of Economic Systems (only the student in the master's program) may apply to transfer up to a maximum of 4 credits earned in elective compulsory subjects (excluding Economics and Management Seminar, Economics and Management Basic Seminar, Economics and Management Special Seminar, and Foreign Book Reading) and/or free elective subjects (excluding subjects related to the curricula) offered by the Department of Economy and Business, the School of Economics towards the degree requirement for completion of the program; provided, however, that each 2 credits are accredited as the credits in the Graduate School of Economics only when he/she earns a grade of B or higher for the subject.
- (2) A student in the Department of Economic Engineering (only the student in the master's program) may apply to transfer up to a maximum of 4 credits earned in elective compulsory subjects (excluding Economic Engineering Seminar and Foreign Book Reading) offered by the Department of Economic Engineering, the School of Economics towards the degree requirement for completion of the program; provided, however, that each 2 credits are accredited as the credits in the Graduate School of Economics only when he/she earns a grade of B or higher for the subject.
- (3) A student who wishes to take the undergraduate subjects shall apply for registration of the subject based on the instruction by his/her supervisor, and shall be approved by the Faculty Council of the Graduate School of Economics.
- (4) A student who wishes to apply to transfer the credits to be earned in an undergraduate subject towards the degree requirement for completion of the program shall take the procedure mentioned in the item of (3), and notify to the Student Affairs Office (Economics) (E-C-108) during the class registration period.

10. Claim to Results

In case of doubt regarding to his/her results of the subjects, a student shall notify the questions to the Student Affairs Office (Economics) (E-C-108) by the designated date (the due date will be separately announced).

11. National, Public, and Private Universities Consortium Fukuoka

The credit transfer policy of the Graduate School of Economics regarding the consortium program which is consist of the subjects in the master's program of "National, Public, and Private Universities Consortium Fukuoka" is as follows;

- (1) A student in the master's program may apply to transfer up to a maximum of 4 credits towards the degree requirement for completion of the program.
- (2) A student who wishes to apply to transfer credits towards the degree requirement for completion of the program shall take the designated registration procedure for the subject, notify to the Student Affairs Office (Economics) (E-C-108) and take necessary procedures.

12. List of Subjects and Cautions Concerning Class Enrollment

The subjects and number of credits for subjects offered by the Graduate School of Economics are shown in the following chart.

- A subject may not be taken more than once, with the exception of the subjects of Frontier Studies and Seminars in Specific Field.
- Students in master's programs may take a maximum of 8 credits in the subjects of Frontier Studies and Seminars in Specific Field by a same professor or a lecturer.
- Regarding Research Workshops, a maximum of 4 credits can be included as the credits of the elective required subjects for Master's Program; a maximum of 6 credits for Doctoral Program.

Department of Economic Engineering (Japanese course)

Subject Category	Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Basic Postgraduate Subjects	Elective Subjects	Economic Theory I	Minimum of 6 credits	
		Economic Theory II		
		Economic Theory III		
		Econometrics I		
		Econometrics II		
		Econometrics III		
		Applied Mathematics I		
		Applied Mathematics II		
		Computation Fundamentals		
Major Postgraduate Subjects	Frontier studies	Frontier Study in Microeconomics I		
		Frontier Study in Microeconomics II		
		Frontier Study in Applied Microeconomics I		
		Frontier Study in Applied Microeconomics II		
		Frontier Study in Economic Modeling I		
		Frontier Study in Economic Modeling II		
		Frontier Study in Macroeconomics I		
		Frontier Study in Macroeconomics II		
		Frontier Study in Econometrics I		
		Frontier Study in Econometrics II		
		Frontier Study in Macroeconometric Analysis I		
		Frontier Study in Macroeconometric Analysis II		
		Frontier Study in Managerial Finance I		
		Frontier Study in Managerial Finance II		
		Frontier Study in Public Finance I		
		Frontier Study in Public Finance II		
		Frontier Study in Modern Finance I		
		Frontier Study in Modern Finance II		
		Frontier Study in Labor Economics I		
		Frontier Study in Labor Economics II		
		Frontier Study in Welfare Policy I		
		Frontier Study in Welfare Policy II		
		Frontier Study in Business Economics I		
		Frontier Study in Business Economics II		
		Frontier Study in Industrial Organization I		
		Frontier Study in Industrial Organization II		
		Frontier Study in Comparative Economic Policies I		
		Frontier Study in Comparative Economic Policies II		
		Frontier Study in Comparative Analysis of Economic Institutions I		
		Frontier Study in Comparative Analysis of Economic Institutions II		

Department of Economic Engineering (Japanese course)

Subject Category		Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Major Postgraduate Subjects	Frontier studies	Frontier Study in Modern Economics I	2		
		Frontier Study in Modern Economics II	2		
		Frontier Study in Modern Economic Thought I	2		
		Frontier Study in Modern Economic Thought II	2		
		Frontier Study in Mathematics for Economics I	2		
		Frontier Study in Mathematics for Economics II	2		
		Frontier Study in Mathematical Statistics I	2		
		Frontier Study in Mathematical Statistics II	2		
		Frontier Study in Mathematical Programming I	2		
		Frontier Study in Mathematical Programming II	2		
		Frontier Study in Stochastic Model Analysis I	2		
		Frontier Study in Stochastic Model Analysis II	2		
		Frontier Study in Information Management I	2		
		Frontier Study in Information Management II	2		
		Frontier Study in Information Analysis I	2		
		Frontier Study in Information Analysis II	2		
		Frontier Study in Public Economics I	2		
		Frontier Study in Public Economics II	2		
		Frontier Study in Environmental Economics I	2		
		Frontier Study in Environmental Economics II	2		
		Frontier Study in Mathematical Economics I	2		
		Frontier Study in Mathematical Economics II	2		
		Frontier Study in Multinational Corporations in Asia	2		
		Frontier Study in Asian Economic Research I	2		
		Frontier Study in Asian Economic Research II	2		
	Seminars in Specific Field	Topics in Economic Engineering I	each 1		
		Topics in Economic Engineering II	each 2		
	Special Subject	Frontier Study in Economic Literature in Japanese I	2	Limited to International students	Limited to International students
		Frontier Study in Economic Literature in Japanese II	2		
Research Workshop I • II • III			each 2	Participation is recommended for students wishing to enter a doctoral program	
Supervision for Master's Thesis			8	Compulsory	
Supervision for Doctoral Thesis			4		Compulsory
Credits Required for Program Completion				30	8

* Credits earned in basic postgraduate subjects for the Department of Economic Systems cannot be included in completion requirements.

* Credits earned in major postgraduate subjects for the Department of Economic Systems can be included in completion requirements.

* A maximum of 8 credits in the subjects of Frontier Studies and Seminars in Specific Field may be taken by a same professor or a lecturer.

* Regarding Research Workshops, a maximum of four credits can be included as the credits of the elective required subjects for Master's program; a maximum of six credits for Doctoral Program.

Department of Economic Systems (Japanese Course)

Subject Category		Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Basic Postgraduate Subjects	Basic Subjects	Methodology of Economic Studies	2	Compulsory	
	Elective Subjects	Advanced Study in Economic Statistics	2		
		Advanced Study in Statistical and Quantitative Analysis	2		
		Advanced Study in Fiscal System	2		
		Advanced Study in Financial System	2		
		Advanced Study in International Monetary Economics	2		
		Advanced Study in Capital Market System	2		
		Advanced Study in World Economy	2		
		Advanced Study in International Economic Policy	2		
		Advanced Study in International Trade and Investment	2		
		Advanced Study in Information Economy	2		
		Advanced Study in Development Economics	2		
		Advanced Study in Energy Economics	2		
		Advanced Study in International Agricultural Policy	2		
		Advanced Study in Japanese Economy	2		
		Advanced Study in Industrial Analysis	2		
		Advanced Study in Industrial Location	2		
		Advanced Study in Industrial Structure	2		
		Advanced Study in Japanese Economic History	2		
		Advanced Study in European Economic History	2		
		Advanced Study in European and American Economic History	2		
		Advanced Study in History of Industrial Society	2		
		Advanced Study in Management	2		
		Advanced Study in Applied Management I	2		
		Advanced Study in Applied Management II	2		
		Advanced Study in Financial Accounting	2		
		Advanced Study in Cost Accounting	2		
		Advanced Study in Management Accounting	2		
		Advanced Study in International Accounting	2		
		Economic Theory I	2		
		Economic Theory II	2		
		Economic Theory III	2		
		Econometrics I	2		
		Econometrics II	2		
		Econometrics III	2		
		Applied Mathematics I	2		
		Applied Mathematics II	2		
		Computation Fundamentals	2		

Department of Economic Systems (Japanese Course)

Subject Category	Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Major Postgraduate Subjects	Frontier Studies	Frontier Study in Economic Statistics I	2	
		Frontier Study in Economic Statistics II	2	
		Frontier Study in Statistical and Quantitative Analysis I	2	
		Frontier Study in Statistical and Quantitative Analysis II	2	
		Frontier Study in Fiscal System I	2	
		Frontier Study in Fiscal System II	2	
		Frontier Study in Financial System I	2	
		Frontier Study in Financial System II	2	
		Frontier Study in International Monetary Economics I	2	
		Frontier Study in International Monetary Economics II	2	
		Frontier Study in Capital Market System I	2	
		Frontier Study in Capital Market System II	2	
		Frontier Study in World Economy I	2	
		Frontier Study in World Economy II	2	
		Frontier Study in International Economic Policy I	2	
		Frontier Study in International Economic Policy II	2	
		Frontier Study in International Trade and Investment I	2	
		Frontier Study in International Trade and Investment II	2	
		Frontier Study in Information Economy I	2	
		Frontier Study in Information Economy II	2	
		Frontier Study in Development Economics I	2	
		Frontier Study in Development Economics II	2	
		Frontier Study in Energy Economics I	2	
		Frontier Study in Energy Economics II	2	
		Frontier Study in Japanese Economy I	2	
		Frontier Study in Japanese Economy II	2	
		Frontier Study in International Agricultural Policy I	2	
		Frontier Study in International Agricultural Policy II	2	
		Frontier Study in Industrial Policy I	2	Offered as an Economic Systems Advanced Studies Subject
		Frontier Study in Industrial Policy II	2	
		Frontier Study in Industrial Technology I	2	
		Frontier Study in Industrial Technology II	2	
		Frontier Study in Industrial Location I	2	
		Frontier Study in Industrial Location II	2	
		Frontier Study in Industrial Structure I	2	
		Frontier Study in Industrial Structure II	2	
		Frontier Study in Japanese Economic History I	2	
		Frontier Study in Japanese Economic History II	2	
		Frontier Study in History of Industrial Society I	2	
		Frontier Study in History of Industrial Society II	2	

Department of Economic Systems (Japanese Course)

Subject Category		Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Major Postgraduate Subjects	Frontier Studies	Frontier Study in European Economic History I	2		
		Frontier Study in European Economic History II	2		
		Frontier Study in European and American Economic History I	2		
		Frontier Study in European and American Economic History II	2		
		Frontier Study in Business Policy I	2		
		Frontier Study in Business Policy II	2		
		Frontier Study in Business Administration I	2	Offered as an Economic Systems Advanced Studies Subject	Offered as an Economic Systems Advanced Studies Subject
		Frontier Study in Business Administration II	2		
		Frontier Study in Human Resource Management I	2		
		Frontier Study in Human Resource Management II	2		
		Frontier Study in Corporate Accounting I	2		
		Frontier Study in Corporate Accounting II	2		
		Frontier Study in Financial Accounting I	2		
		Frontier Study in Financial Accounting II	2		
		Frontier Study in Management Accounting I	2		
		Frontier Study in Management Accounting II	2		
		Frontier Study in Cost Accounting I	2		
		Frontier Study in Cost Accounting II	2		
		Frontier Study in International Accounting I	2		
		Frontier Study in International Accounting II	2		
		Frontier Study in Japanese Management I	2		
		Frontier Study in Japanese Management II	2		
		Frontier Study in Multinational Corporations in Asia	2		
		Frontier Study in Asian Economic Research I	2		
		Frontier Study in Asian Economic Research II	2		
	Seminars in Specific Field	Topics in Economic System I	each 1		
		Topics in Economic Systems II	each 2		
	Special Subject	Frontier Study in Economic Literature in Japanese I	2	Limited to International students	Limited to International students
		Frontier Study in Economic Literature in Japanese II	2		
Research Workshop I • II • III			each 2	Participation is recommended for students wishing to enter a doctoral program	
Supervision for Master's Thesis			8	Compulsory	
Supervision for Doctoral Thesis			4		Compulsory
Credits Required for Program Completion				30	8

* Credits earned in subjects for the Department of Economic Engineering can be included in completion requirements.

* A maximum of 8 credits in the subjects of Frontier Studies and Seminars in Specific Field may be taken by a same professor or a lecturer.

* Regarding Research Workshops, a maximum of four credits can be included as the credits of the elective required subjects for Master's program; a maximum of six credits for Doctoral Program.

International Program in Public Economics (IPPE) in Department of Economic Engineering

Subject Category	Subject	Credits	Requirements for master's Program		Requirements for doctoral Program
Core Subjects	Economic Theory I	2	Minimum of 2 credits	Minimum of 6 credits	
	Economic Theory II	2			
	Economic Theory III	2			
	Econometrics I	2	Minimum of 2 credits		
	Econometrics II	2			
	Econometrics III	2			
Advanced Economics Subjects	Japanese Economy	2			Minimum of 2 credits (excluding the credits from the subjects earned in the Master's Program)
	Advanced Economic Theory	2			
	Applied Economic Theory	2			
	Advanced Econometrics	2			
	Applied Econometrics	2			
	International Economics	2			
	Financial Economics	2			
	Applied Finance	2			
	Business Economics	2			
	Public Economics	2			
	Public Finance	2			
	Labor Economics	2			
	Industrial Organization	2			
	Economic Development and Growth	2			
	Environmental Economics	2			
	Information System	2			
	Mathematical Statistics	2			
	Mathematical Programming	2			
	Mathematics for Economics	2			
	Economic Systems	2			
	Asian Multinational Corporation	2			
	Asian Economic Research I	2			
	Asian Economic Research II	2			
	Topics in Economics (FBE) 1	each 1			
	Topics in Economics (FBE) 2	each 2			
	Topics in Economics (PE) 1	each 1			

	Topics in Economics (PE) 2	each 2		
Research Workshop		2		Compulsory
Supervision for Master's Thesis		8	Compulsory	
Supervision for Doctoral Thesis		4		Compulsory
Credits Required for Program Completion			30	8

International Program in Financial and Business Economics (IPFBE) in Department of Economic Engineering

Subject Category	Subject	Credits	Requirements for master's Program		Requirements for doctoral Program
Core subjects	Economic Theory I	2	Minimum of 2 credits	Minimum of 6 credits	
	Economic Theory II	2			
	Economic Theory III	2			
	Econometrics I	2	Minimum of 2 credits		
	Econometrics II	2			
	Econometrics III	2	Compulsory		
Advanced Core Subjects	Business Economics	2	Minimum of 6 credits		Minimum of 2 credits from Advanced Core subjects, Management Studies subjects, and/or Advanced Economics subjects (excluding the subjects that a student earned the credits in the Master’s Program)
	Financial Economics	2			
	Applied Finance	2			
	Labor Economics	2			
	Industrial Organization	2			
	Economic Systems	2			
	Topics in Economics (FBE) 1	each 1			
	Topics in Economics (FBE) 2	each 2			
Management Studies Subjects	Management	2		Minimum of 4credits	
	Japanese Management	2			
	Management Policy	2			
	Human Resource Management	2			
	Financial Accounting	2			
	Corporate Accounting	2			
	Management Accounting	2			
	International Accounting	2			
	Asian Multinational Corporation	2			
	Topics in Management	2			
Practical Business Studies Subjects	Asian Industry and Companies	2	MAXIMUM of 2 credits *		
	Management Control	2			
	Corporate Value Creation and M&A	2			
	Asian Business Strategy	2			

* Students are not allowed to register more than 2 credits from Practical Business Studies subjects.
1st grade students are not allowed to attend.

International Program in Financial and Business Economics (IPFBE) in Department of Economic Engineering

Subject Category	Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Advanced Economics Subjects	Japanese Economy	2		Minimum of 2 credits from Advanced Core subjects, Management Studies subjects, and/or Advanced Economics subjects (excluding the subjects that a student earned the credits in the Master's Program)
	Advanced Economic Theory	2		
	Applied Economic Theory	2		
	Advanced Econometrics	2		
	Applied Econometrics	2		
	International Economics	2		
	Public Economics	2		
	Public Finance	2		
	Economic Development and Growth	2		
	Environmental Economics	2		
	Information System	2		
	Mathematical Statistics	2		
	Mathematical Programming	2		
	Mathematics for Economics	2		
	Asian Economic Research I	2		
	Asian Economic Research II	2		
	Topics in Economics (PE) 1	each 1		
	Topics in Economics (PE) 2	each 2		
Research Workshop		2		Compulsory
Supervision for Master's Thesis		8	Compulsory	
Supervision for Doctoral Thesis		4		Compulsory
Credits Required for Program Completion			30	8

International Program in Management and Accounting (IPMA) in Department of Economic Systems

Subject Category	Subject	Credits	Requirements for master's Program		Requirements for doctoral Program
Core subjects	Management	2	Minimum of 4 credits		Minimum of 4 credits from Core subjects, Advanced Core subjects, Economic Theory and Applied subjects, Advanced Economics subjects, and/or Research Workshop (excluding the subjects that a student earned the credits in the Master's Program)
	Japanese Management	2			
	Management Policy	2			
	Financial Accounting	2			
	Corporate Accounting	2			
	Econometrics III	2			
Advanced Core Subjects	Human Resource Management	2	Minimum of 6 credits		(excluding the subjects that a student earned the credits in the Master's Program)
	International Accounting	2			
	Management Accounting	2			
	Japanese Economy	2			
	Asian Multinational Corporation	2			
	Asian Economic Research I	2			
	Asian Economic Research II	2			
	Topics in Management	2			
Economic Theory and Applied Subjects	Business Economics	2		Minimum of 4credits	(excluding the subjects that a student earned the credits in the Master's Program)
	Financial Economics	2			
	Applied Finance	2			
	Labor Economics	2			
	Industrial Organization	2			
	Economic Systems	2			
	Topics in Economics (FBE) 1	each 1			
	Topics in Economics (FBE) 2	each 2			
Practical Business Studies Subjects	Asian Industry and Companies	2	MAXIMUM of 2 credits *		
	Management Control	2			
	Corporate Value Creation and M&A	2			
	Asian Business Strategy	2			

* Students are not allowed to register more than 2 credits from Practical Business Studies subjects.
1st grade students are not allowed to attend.

International Program in Management and Accounting (IPMA) in Department of Economic Systems

Subject Category	Subject	Credits	Requirements for master's Program	Requirements for doctoral Program
Advanced Economics Subjects	Advanced Economic Theory	2		Minimum of 4 credits from Core subjects, Advanced Core subjects, Economic Theory and Applied subjects, Advanced Economics subjects, and/or Research Workshop (excluding the subjects that a student earned the credits in the Master's Program)
	Applied Economic Theory	2		
	Advanced Econometrics	2		
	Applied Econometrics	2		
	Public Economics	2		
	Public Finance	2		
	Economic Development and Growth	2		
	Environmental Economics	2		
	Information System	2		
	Mathematical Statistics	2		
	Mathematical Programming	2		
	Mathematics for Economics	2		
	Topics in Economics (PE) 1	each 1		
	Topics in Economics (PE) 2	each 2		
Research Workshop		2		
Supervision for Master's Thesis		8	Compulsory	
Supervision for Doctoral Thesis		4		Compulsory
Credits Required for Program Completion			30	8

II. Educational and Student Affairs Procedures and Cautions

1. Student Communications and Notification

- (1) All notifications to students concerning classes and other matters will be made through the Student Portal System and posted on the Faculty Website. Notification will be considered as having been seen by all students on the day they are posted.

2. Class Registration Procedures

- (1) Procedures for class registration must be completed by the designated date at the beginning of the term. Registration procedures and dates are posted separately.
- (2) **Units taken in classes which you have not registered for will not be regarded as units earned.**
- (3) Registration forms submitted after the deadline and additional registration forms will not be accepted, with the exception of registration forms for classes that are rescheduled to a later date.
- (4) You may not register for classes that meet at the same time (overlapping classes), with the exception of the overlap between scheduled lectures and an intensive lecture.
- (5) You may not request that a class you have passed be deleted from your record.

3. Supplementary Examination

For a student who was unable to take a regular examination due to a reason mentioned below, only when the Educational Affairs Committee recognizes that there is a legitimate reason for it, a supplementary examination is conducted.

‘Reasons’

1. Illness or injury (a medical certificate written by a medical doctor necessary)
2. Death of a relative within the second degree of consanguinity (A certificate of death and others necessary)

A student who wish to take a supplementary examination shall submit a prescribed application form for each subject to Student Affairs Office (E-C-108) attached with a medical certificate or a certificate of death and others, in principle, within three days after the regular examination of a relevant subject is conducted.

When there are misconduct and others in application for a supplementary examination, the Faculty shall take strict measures correspondingly to cheating and others in examinations.

4. Master's Thesis Preparation

- (1) The thesis can be written in either Japanese or English.
- (2) The abstract of the thesis should not exceed 4,000 Japanese characters. When written in English, it should not exceed 1,500 words.
- (3) The thesis manuscript and thesis abstract must be written on A4 size paper.
- (4) The title of the thesis must be submitted on the designated date in the beginning of January and July.
- (5) The thesis manuscript and thesis abstract must be submitted together on the designated date in January and July.
- (6) The thesis manuscript must be bound on the left-hand side with a black cover page that contains the thesis title, your Department name, your name, your academic supervisor's name, and your student ID.

5. Cheating and Obstructing Classes, etc.

- (1) Appropriate measures will be taken after investigation by the relevant committee in instances of failure to obey instructions, cheating, or obstructing classes and disruption of classes in progress when regular examinations and other tests (including quizzes) are given.
- (2) Strict measures will be taken in cases of plagiarism and other misconduct in regard to the master's thesis.
- (3) In the case of international students, the type of misconduct and measures taken may be reported to the authorities concerned.

6. Maximum Length of Enrollment and Leave-of-Absence Periods

- (1) Students may be enrolled in a master's program for a maximum of four years and in a doctoral program for a maximum of six years.
- (2) Leave-of-absence periods are not counted in university enrollment periods. However, the leave-of-absence period must not exceed two years for students in master's programs and three years for students in doctoral programs.

7. Applications for Leave-of-Absence, Re-entry, and Withdrawal from the University

- (1) Students unable to attend the university for two months or more due to illness or financial reasons must specify the leave-of-absence period requested on the leave-of-absence application form, receive permission from the academic supervisor and attach a physician's certificate (stating the anticipated period required for medical treatment) to the form in case of illness or attach a certificate or statement attesting to the financial difficulty to the form in case of a financial reason, and submit the application form to the Dean of the Graduate School.
- (2) Students are not allowed to register for classes during the leave-of-absence period and will not be issued discount passes for public transportation.
- (3) Students wishing to reenter the university after a leave of absence must receive permission by submitting a re-entry application form to the Dean of the Graduate School. (The permission of the academic supervisor is also required.)
- (4) When the leave-of-absence period must be extended after termination of the leave of absence, permission must be received by following the procedure described in (1) before the day the leave-of-absence period terminates.
However, the total leave-of-absence period must not exceed the period prescribed by university regulations. Leave-of-absence periods are not counted in university enrollment periods, so naturally program completion will be delayed; thus decisions on whether to take leaves of absence should be carefully considered.
- (5) Students wishing to withdraw from the university must receive permission from the Dean of the Graduate School by submitting a withdrawal application form stating the reason for withdrawal, countersigned by a guarantor, with the student ID card attached.
- (6) Applications for leave of absence, re-entry, or withdrawal made midway in a term will not be approved unless tuition for the term has been paid.

8. Student ID Card

- (1) Students are responsible for strict management of their student ID card and must not lend or give it to anyone else.
- (2) Students must carry their student ID card when attending the university and riding public transportation and be able to present it at any time upon the request of a university staff or railway official.
- (3) Loss of the student ID card must be reported immediately to the issuer.

- (4) The student ID card must be returned to the issuer immediately when a student is removed from the university register after completion of a degree program, withdrawal from the university, or for some other reasons.
- (5) The student ID card is valid for the period a student is enrolled in a master's program or doctoral program.
- (6) Students requesting reissue of their student ID card must follow the designated procedure.
- (7) Students must present their student ID cards upon receipt of certificates from the University office.

9. Issuance of Certificates

Certificate of enrollment, JR student discount passes are available at all times from the automatic certificate dispenser in front of Student Affairs Office (E-C-108). Students who need a transcript and other certificates, apply online using a PC or smartphone and print them from the automatic certificate dispenser in front of Student Affairs Office (E-C-108), or convenience stores (printing fees are charged) all around Japan.

10. Changes in Personal Status

- (1) Students must promptly notify Student Affairs Office (E-C-108) of changes to their registered domicile or family name.
- (2) Students must promptly notify Student Affairs Office (E-C-108) of changes in their guarantor and also of changes in their guarantor's status or present address.

11. Address Change Notification

Students must submit notification of a change in their present address to Student Support Division.

12. Payment of Tuition

Payment of tuition is made by "an account transfer", where the amount of tuition fee is withdrawn from the student's bank account to the university savings account automatically.

(1) Tuition (half year)

	Graduate students	Research students
From FY 2005 onward	¥ 267,900	¥ 178,200 (¥ 29,700 / month)

Note: Revisions to tuition will be applied at the time such revisions are made.

(2) Payment periods

Spring semester: April 1-30

Fall semester: October 1-31

Research students must pay tuition for the half year within 20 days from the date they enter the university.

(3) Contact for inquiries

Revenue Section, Accounting Division, Finance Department: 092-802-2352

- (4) Students should be aware that failure to pay tuition within the payment periods given above may result in their removal from the student register.

13. Class Cancellation Policy Due to Natural Disasters and Other Disruptions

The Faculty policy on classes and semester final examinations (hereinafter referred to as "classes and others") in the event of natural disasters and other disruptions is as follows;

(1) The Faculty will consider cancellation of classes and others in the following events

When the Faculty considers that it would be difficult to conduct classes and others due to external circumstances such as natural disasters and other disruptions. (e.g. suspension of public transportation system, floods, strong wind, heavy rainfall, etc.)

(2) Decisions and announcements of classes and other cancellations

Based on various information including weather and disaster information, we may cancel classes if necessary. An announcement of this decision will be made through the student portal system and posted on the teacher's website.

(3) Miscellaneous Items

When classes and others were not cancelled, if a student was unable to attend classes or others due to circumstances beyond his or her control, the teacher in charge of the class shall make consideration at his or her discretion such that this is not to a disadvantage of the student.

When classes and others were cancelled, the teacher in charge of the class may take alternative measures including a makeup lecture at his or her discretion.

III. Student Welfare Procedures and Cautions

1. Financial Aid

Information about applications for self-supporting international student scholarships are available on the bulletin board in front of Student Affairs Office (E-C-108). Because the scholarship application period is sometimes very short, pay close attention to the bulletin board.

Information on scholarships is also available at the web site of International Affairs Department of Kyushu University.



URL <http://www.isc.kyushu-u.ac.jp/intlweb/en/student/page-012>

2. Issuance of Certificate of Commutation for JR, Subway and Railway and JR Student Discount Passes

- (1) JR student discount passes are available at all times from the automatic certificate dispenser in front of Student Affairs Office (E-C-108). Requests for other certificates of commutation should be made by presenting the student ID card at the Student Support Division(E-C-108).
- (2) As only 10 JR student discount passes are available for one academic year, students should make planned use of passes.
- (3) Students must not lend to another person or otherwise misuse their JR student discount passes.
- (4) Other group discounts are available in addition to the above discounts. Students wishing to receive such discounts should receive an application from the nearest station, fill it in with the required information, and receive certification as a student commuter from the Student Affairs Office (E-C-108).

3. Tuition Exemption

A student who wish to apply for exemption from tuition fee or grace of its payment must receive application forms at the counter of the Student Support Division (E-C-108) and others, and complete all necessary procedures within the prescribed period. (Observe a deadline strictly)

[Qualification]

- (1) Students who are recognized as exhibiting outstanding academic performance, but cannot afford to pay the tuition fee for economic reasons.
- (2) Students who are confirmed to be economically challenged because of the death of the provider of the student's educational expenses or because of a natural calamity suffered by the student or the student's provider of educational expenses within six month of starting each semester.

(For newly-enrolled student, within one year of the enrolment in the university.)

When an applicant is repeating a year, or one's registration is exceeding the standard course years without 'special reasons like sickness, or study abroad', one is not eligible for application. Even when an applicant has a 'special reason', an application can be acceptable generally within one year exceeding.

For details, please contact the Student Support Division.

4. Student Insurance Plan

Personal Accident Insurance for Students Pursuing Education and Research

This insurance covers physical injuries caused by accidents during curricular lectures, experiments, extracurricular activities and school events (including internships and volunteer work) etc. In addition, it covers unexpected accidents during commuting and travel between university facilities. All new students must apply for this insurance.

For details, please contact the Student Support Division (E-C-108).

○ Insurance Premiums

	Period	Premium (FY2017)(JPY)
Graduate School of Economics	2 years (Master's Program)	¥ 1,750
	3 years (Doctoral Program)	¥ 2,600

5. Periodic Medical Examinations for Students

Periodic medical examinations are conducted every year in April in compliance with the School Health Law. All students must undergo the periodic medical examination on the designated day and time.

Medical examination certificates required for employment and others are issued based on the periodic medical examinations. Students who plan to complete a degree course should be particularly careful not to miss any of the periodic medical examinations.

6. Issuance of Parking Permits (Pass Cards)

Students who want to commute to the university by automobile, they must consult about the procedure for a parking permit Student Affairs Office (E-C-108).



KYUSHU UNIVERSITY

Ito Campus

744 Motooka Nishi-ku, Fukuoka, Japan 819-0395



West Zone

- 1 Archery Range
- 2 Baseball Field ♥
- 3 Multipurpose Sports Field ♥
- 4 Japanese Archery Range
- 5 Training Center
- 6 Extracurricular Activities Facility II ♥
- 7 Gymnasium ♥
- 8 Center for Accelerator and Beam Applied Science (CE70)
- 9 Seakeeping and Maneuvering Basin / High Speed Circulating Water Channel (EN80)
- 10 Center for Advanced Aerospace Engineering (EN70)
- 11 Satellite Communications Laboratory (IE20)
- 12 Agri-Bio Research Laboratory (AG40) ♥
- 13 Common Facility 3 (CF3)
- 14 Demonstration Facility for Future Energies (FE)
- 15 Tennis Court
- 16 Biodiversity Conservation Zone
- 17 Biotron Application Center (AG10)
- 18 Water Environment Engineering Laboratory Erosion Control Laboratory (AG11)
- 19 Laboratory for silkworm bioresources (AG22)
- 20 Academic Lantern

- 21 Engineering Department Experimental Facilities
- 22 Engineering Research Laboratory
- 23 Research Center for Steel (EN40)
- 24 Hydrogen Station
- 25 International Research Center for Hydrogen Energy (HY30)
- 26 Research Center for Hydrogen Industrial Use and Storage (HY10) ♥
- 27 West Zone 5 (Scheduled to open in Oct. 2018) ♥
- 28 Agri Dining - Restaurant and Shops (Scheduled to open in Oct. 2018)
- 29 West Zone 4 ♥
- 30 West Zone 3 ♥
- 31 Counseling and Health Center, Ito Campus West Zone Annex
- 32 West Zone 2 ♥
- 33 West Zone 1 ♥
- 34 International Education Support Center for Engineering
- 35 International Student and Researcher Support Center Global Student Exchange Promotion Center
- 36 Big Dora - Restaurant and Shops
- 37 Lecture Hall West - Faculty of Engineering, E-café
- 38 QIAO - Rock Art
- 39 Open Learning Plaza
- 39 Big Leaf - Restaurant, Shop and Lecture Rooms
- 40 Ito Library (Will be renamed "Science and Technology Library" in Oct. 2018) ♥

- 41 Information Infrastructure Initiative (Research Institute for Information Technology Cybersecurity Center)
- 42 Low Temperature Center (Ito Center) (CE60, 61)
- 43 Research Institute of Superconductor Science and Systems, Research Center for Magnetic-nanoparticle-based Biosensing Systems (CE50, 51)
- 44 Institute for Materials Chemistry and Engineering (CE41) ♥
- 45 Research Institute of Environment for Sustainability (CE40)
- 46 Radioisotope Center (CE31)
- 47 Research Laboratory for High Voltage Electron Microscopy (The Ultramicroscopy Research Center) (CE20, 21)
- 48 Common Facility 1 (CF1)
- 49 International Center for Space Weather Science and Education (ICSWE) (CE10)
- 50 INAMORI Center (INAMORI Frontier Research Center)
- 51 Energy Center
- 52 Student Activity Support Facility ♥
- 53 Eco Center
- 54 Common Facility 2 (CF2)
- 55 CENTENNIAL GALLERY
- 56 Campus Common

Center Zone

- 57 International Student and Researcher Support Center
- 58 Water Supply Center, Center of Environment and Safety
- 59 Faculty of Social and Cultural Studies, Faculty of Languages and Cultures
- 60 Administrative Office, Social and Cultural Studies (Integrated Sciences for Global Society) Languages and Cultures
- 61 Counseling and Health Center, Ito Campus Center Zone Annex
- 62 Big Sand - Restaurant and Shops ♥
- 63 Big Orange - Information Center ♥
- 64 Center Zone 1 ♥
- Information Infrastructure Initiative iCube Support Desk (1st Floor / Admission Center Scheduled to be relocated after Sep. 2018)
- 65 Center Zone 2 ♥
- 66 Center Zone 3 ♥
- 67 Center Zone 4 (Scheduled for Completion in Jun. 2018)
- 68 SHIKI HALL ♥
- 69 University Headquarters ♥
- 70 Learning & Community Space "Q-Commons"
- 71 Bronze Bust of the First President Kenjiro Yamakawa

- 72 Tennis Court
- 73 Extracurricular Activities Facility I
- 74 Gymnasium ♥
- 75 Multipurpose Sports Field
- 76 Koh-Koh-Sha House
- 77 Tei-Tei-Sha House
- 78 Dormitory I (Student Residence) ♥
- 79 Dormitory II (Student Residence) ♥
- 80 Dormitory III (Student Residence) ♥
- 81 Ito Guest House
- 82 Jonathan KS Choi Cultural Centre of Japan (Scheduled for Completion in May 2018)
- 83 International Institute for Carbon-Neutral Energy Research (I²CNER) 1 ♥
- 84 International Institute for Carbon-Neutral Energy Research (I²CNER) 2 ♥
- 85 Next-Generation Fuel Cell Research Center (NEXT-FC)
- 86 Research Facilities for Co-Evolutional Social Systems

East Zone

- 87 East Zone1 (Scheduled to open in Oct. 2018) L-café (Scheduled to open in Oct. 2018)
- 88 East Zone2 (Scheduled to open in Oct. 2018)
- 89 Lecture Room I (Scheduled to open in Oct. 2018)
- 90 Lecture Room II (Scheduled to open in Oct. 2018)
- 91 Big Sky - Restaurant (Scheduled to open in Oct. 2018)
- 92 Central Library (Partially opened, Scheduled to fully open in Oct. 2018) ♥
- 93 Office for Promotion of Gender Equality
- 94 Multipurpose Sports Field
- 95 Ito Harmony House (Student Residence) ♥

Vehicle gates

- I Central West Gate
- II Security Office (Reception Desk for Visitor permit)
- III Central East Gate (Reception Desk for Visitor permit)
- IV North Gate (Staff and student permit holders Only)
- V Security Office / South Gate (Reception Desk for Visitor permit)



Restaurant or Cafeteria



Parking



ATM



Store



Bookstore



Multipurpose toilet



Entrance



Exit



Bus Stop

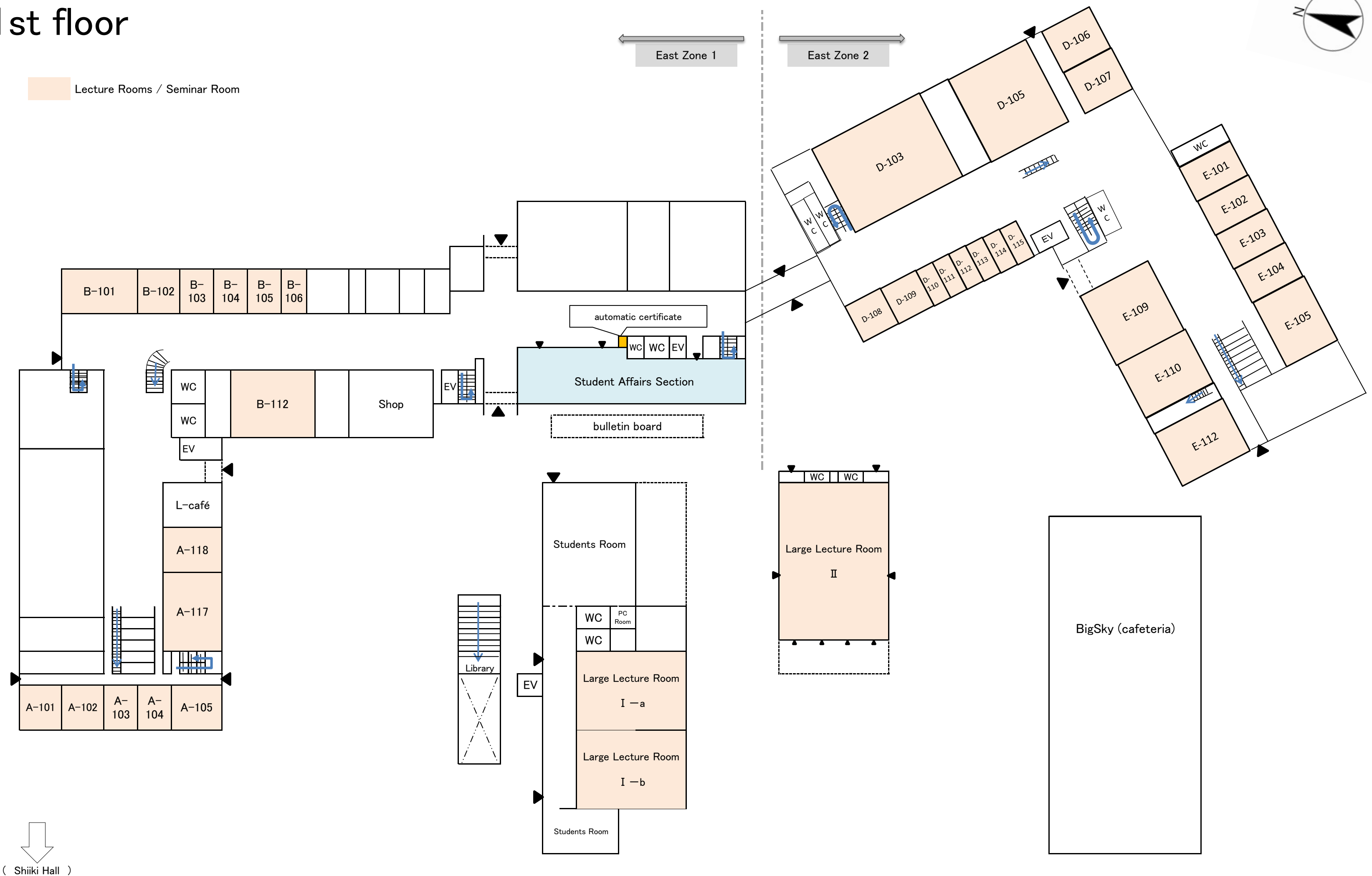


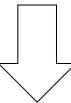
AED

Layout of Lecture Rooms and Seminar Room (East Zone)

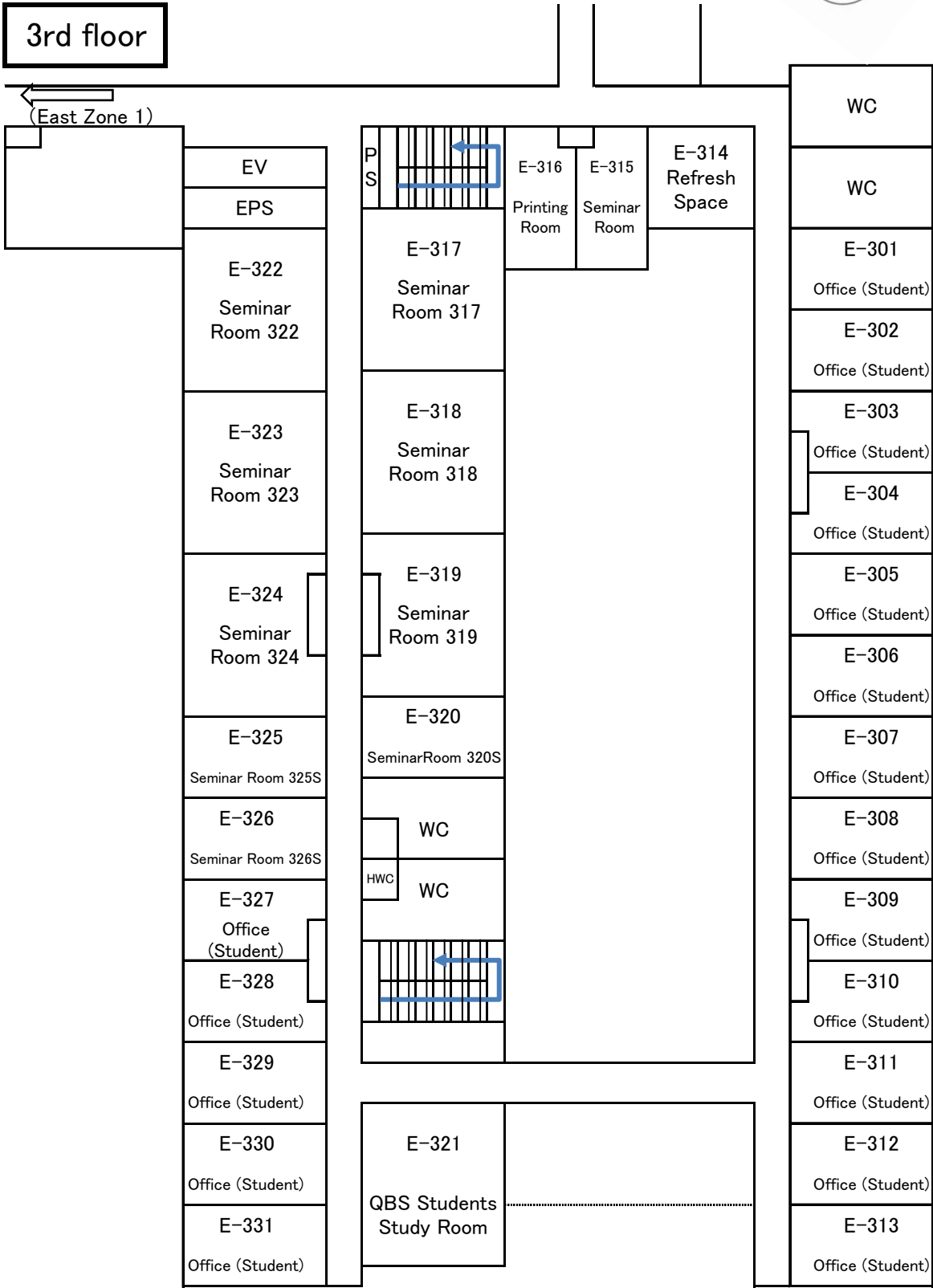
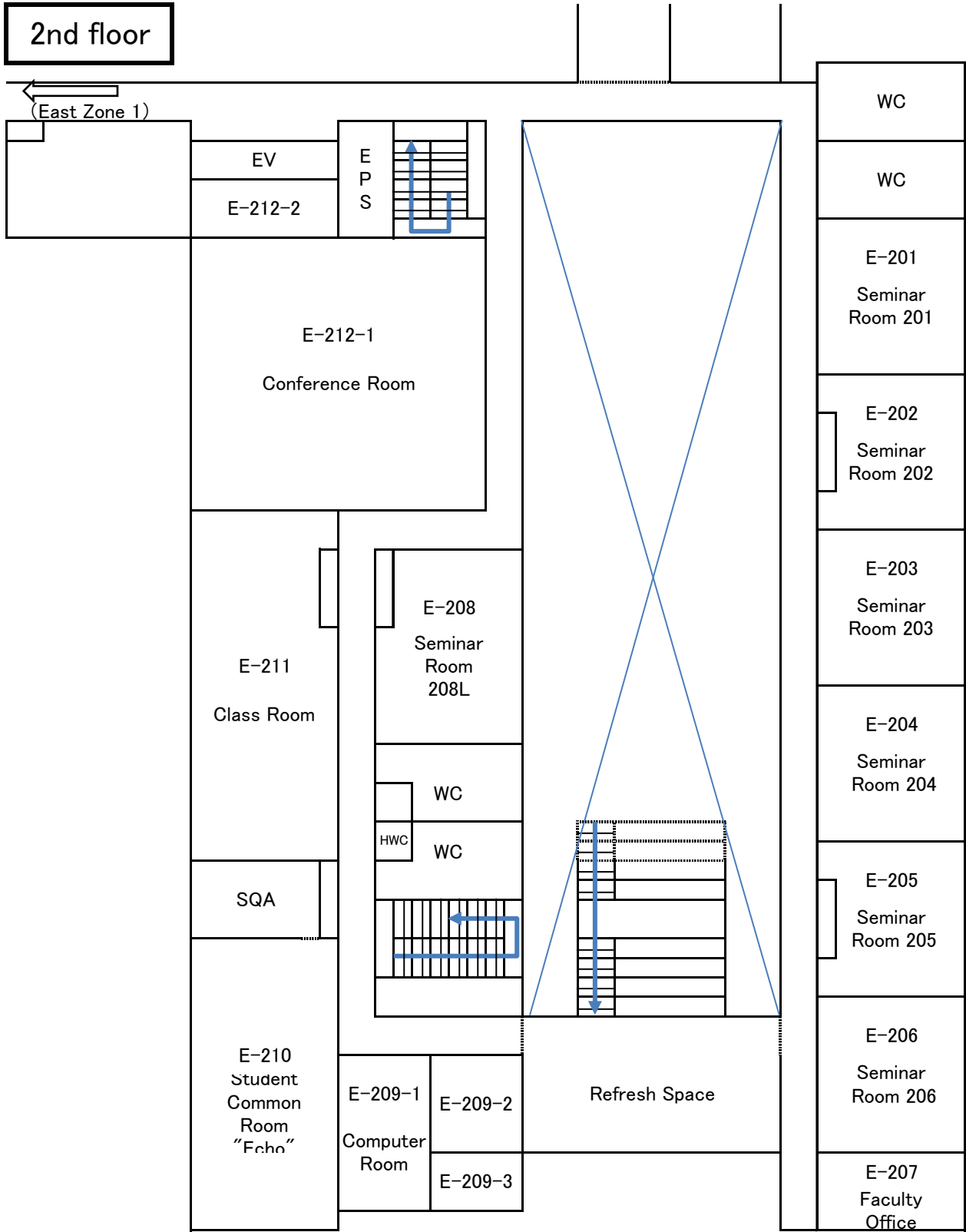
1st floor

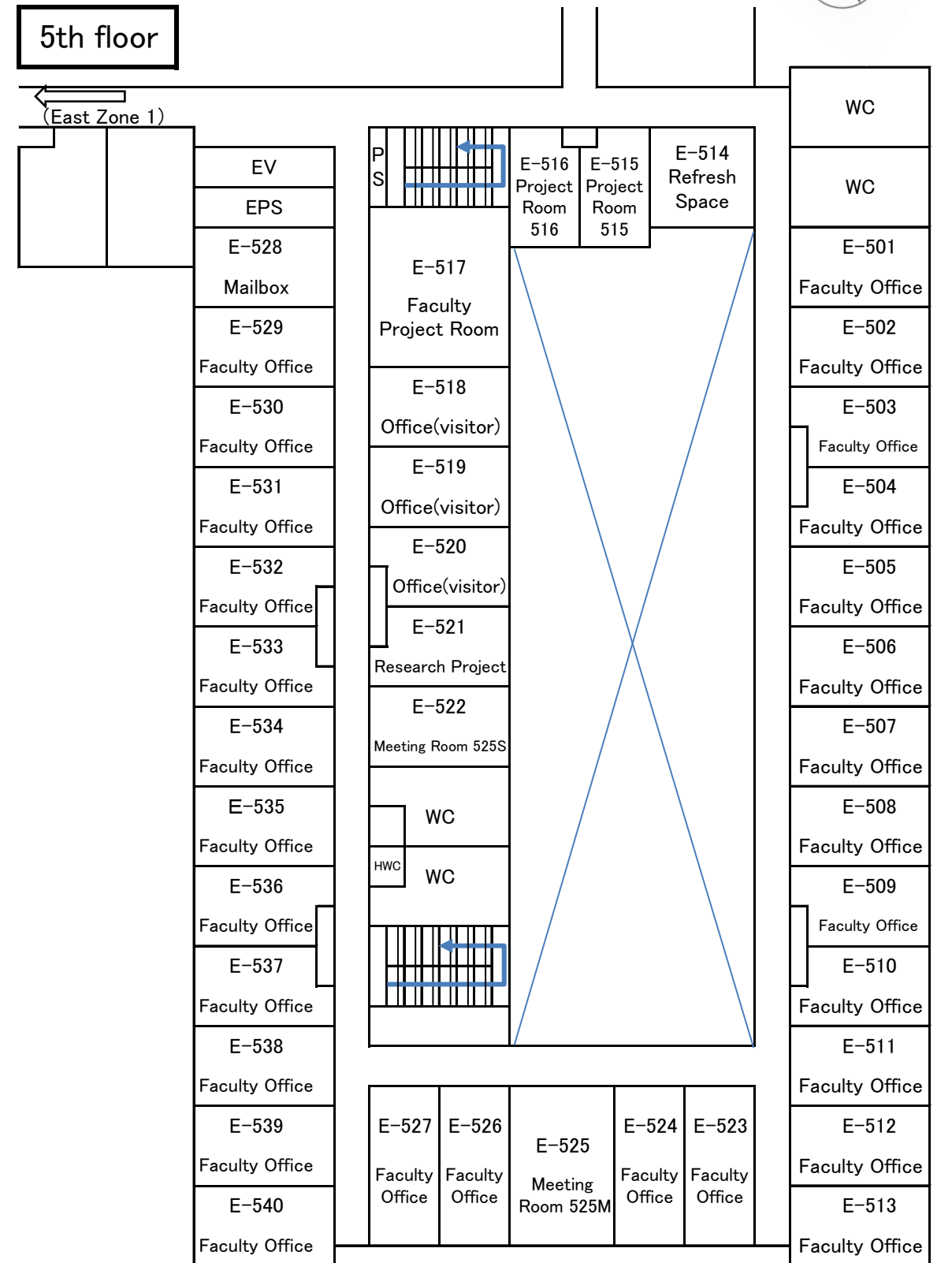
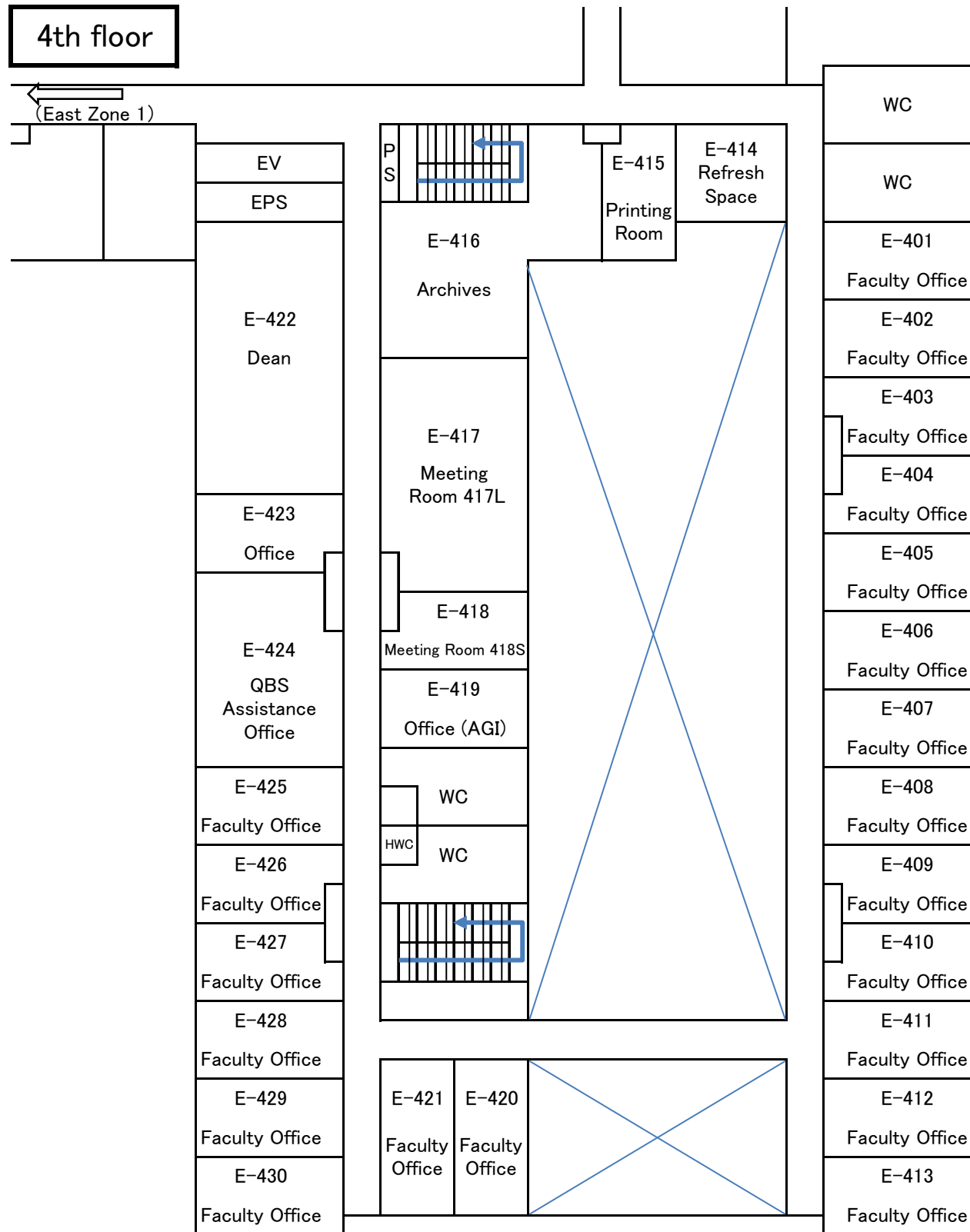
 Lecture Rooms / Seminar Room



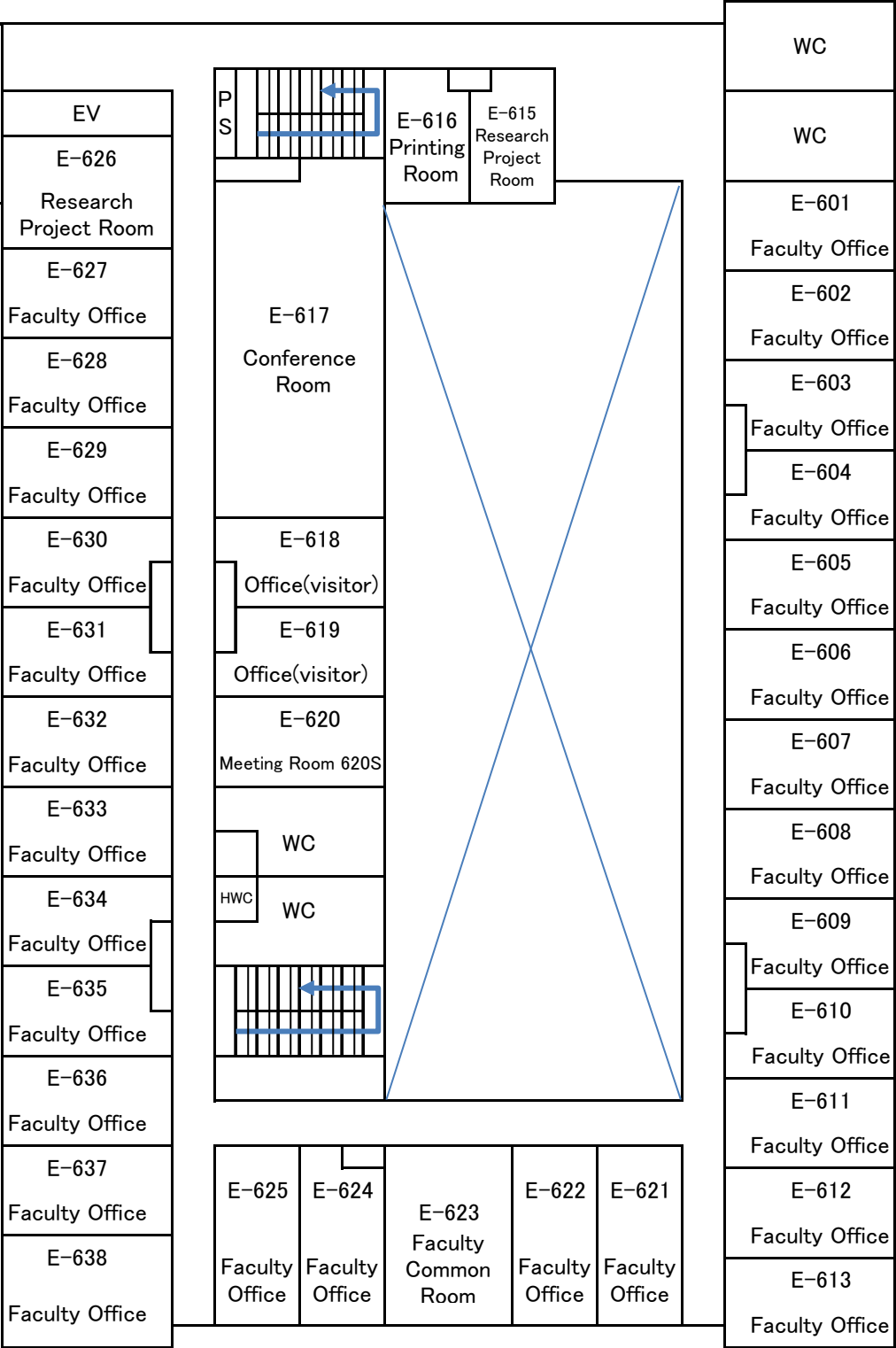
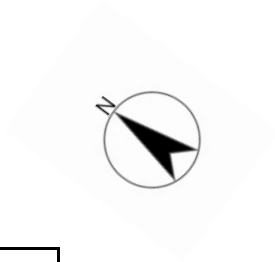

(Shiiki Hall)

East Zone 2 Floor Plan (Faculty of Economics)





6th floor



Students Affairs Office / Student Support Division
Administrative Office (Humanities, Social and Cultural Studies,
Human-Environment Studies, Law, Economics and Languages and
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