

**International Graduate Programs  
Graduate School of Economics  
Kyushu University**

**LETTER OF RECOMMENDATION**

<b>INFORMATION ON THE APPLICANT</b>	
Name of the Applicant:	
Family Name	Given Name

Thank you for your cooperation in providing a recommendation for the above applicant. Please fill out this letter sheet and follow the guidelines in the last page.

<b>INFORMATION ON THE RECOMMENDER</b>			
Name of the Recommender:			
Position:	Institution:		
Address:			
Email:		Phone:	

<b>RELATIONSHIP TO THE APPLICANT</b>
What is your relationship to the applicant and how long have you known him/her?

**RECOMMENDATION STATEMENT**

We are grateful for any relevant information regarding the applicant, but would particularly appreciate the recommender's opinion on the applicant's ability to carry out advanced studies and, for the applicant of Doctoral program, his/her ability to conduct independent research by him/herself.

<b>ASSESSMENT</b>					
Please select the comparison group for this applicant and complete the chart below to indicate his/her rankings: Comparison Group: College seniors / Graduate students / Employees / Other _____					
	<b>Exceptional: Upper 2%</b>	<b>Excellent: Upper 10%, but not upper 2%</b>	<b>Very good: Upper 25%, but not upper 10%</b>	<b>Good: Upper half, but not upper 25%</b>	<b>No basis for judgment</b>
<b>General academic performance</b>					
<b>Analytical ability</b>					
<b>Quantitative ability</b>					
<b>Research ability</b>					
<b>Motivation</b>					
<b>Maturity</b>					
<b>Flexibility</b>					
<b>Interpersonal skills</b>					

**Signature**

**Date**

<b>GUIDELINE</b>
<p>1. At least one recommender must be an instructor of the university where the applicant graduated or will graduate.</p> <p>2. (Recommended) Please send the scanned copy of this letter with your signature directly by email to: <a href="mailto:igp admission@econ.kyushu-u.ac.jp">igp admission@econ.kyushu-u.ac.jp</a> with a subject including “recommendation” and save the auto-reply mail from the above address as the certification. If you did not receive the auto-reply mail, please contact to <a href="mailto:jbkkyomu2ec@jimu.kyushu-u.ac.jp">jbkkyomu2ec@jimu.kyushu-u.ac.jp</a></p> <p>3. Or, please send this letter by registered mail or similar means of mail service to:</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>Student Affairs Office Faculty of Economics, Kyushu University 744, Motooka, Nishi-ku, Fukuoka 819-0395 Japan</p> </div> <p>and notify it by email to: <a href="mailto:igp admission@econ.kyushu-u.ac.jp">igp admission@econ.kyushu-u.ac.jp</a></p> <p>4. Information in this letter will be kept confidential.</p> <p>Thank you for your cooperation.</p>